#### **English**

If you need information in another way like easy read or a different language please let us know.

If you need an interpreter or assistance please let us know.

#### Lithuanian

Jeigu norėtumėte, kad informacija jums būtų pateikta kitu būdu, pavyzdžiui, supaprastinta forma ar kita kalba, prašome mums apie tai pranešti.

Jeigu jums reikia vertėjo ar kitos pagalbos, prašome mums apie tai pranešti.

#### **Polish**

Jeżeli chcieliby Państwo otrzymać te informacje w innej postaci, na przykład w wersji łatwej do czytania lub w innym języku, prosimy powiedzieć nam o tym.

Prosimy poinformować nas również, jeżeli potrzebowaliby Państwo usługi tłumaczenia ustnego lub innej pomocy.

#### Punjabi

ਜੇ ਤੁਹਾਨੂੰ ਇਹ ਜਾਣਕਾਰੀ ਕਿਸੇ ਹੋਰ ਰੂਪ ਵਿਚ, ਜਿਵੇਂ ਪੜ੍ਹਨ ਵਿਚ ਆਸਾਨ ਰੂਪ ਜਾਂ ਕਿਸੇ ਦੂਜੀ ਭਾਸ਼ਾ ਵਿਚ, ਚਾਹੀਦੀ ਹੈ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਸਾਨੂੰ ਦੱਸੋ।

ਜੇ ਤੁਹਾਨੂੰ ਦੁਭਾਸ਼ੀਏ ਦੀ ਜਾਂ ਸਹਾਇਤਾ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਸਾਨੂੰ ਦੱਸੋ।

#### Romanian

Dacă aveți nevoie de informații în alt format, ca de exemplu caractere ușor de citit sau altă limbă, vă rugăm să ne informați.

Dacă aveți nevoie de un interpret sau de asistență, vă rugăm să ne informați.

#### **Traditional Chinese**

如果您需要以其他方式了解信息,如易读或其他语种,请告诉我们。 如果您需要口译人员或帮助,请告诉我们。

> Designed & Produced by the Department of Clinical Illustration, New Cross Hospital, Wolverhampton, WV10 0QP Tel: 01902 695377.



# **Clinical Photography**

Clinical Illustration

The prevention of infection is a major priority in all healthcare and everyone has a part to play.

- Wash your hands with soap and warm water and dry thoroughly. Use hand gel, if provided, in care facilities.
- If you have symptoms of diarrhoea and vomiting stay at home and do not visit relatives that are vulnerable in hospital or in residential care. You will spread the illness.
- Keep the environment clean and safe. Let's work together to keep it that way. Prevention is better than cure.



If in the future you wish to withdraw this consent, you have the right to do so at any time by writing to your Consultant. It is worth noting that if you have consented to Type A consent and the images have already been published they will be in the public domain and we will no longer be able to control access to them.

If you have any questions or require further information relating to Clinical Illustration, please contact the department:

## **Opening Hours**

Monday – Friday 8:30 – 17:30 Bank Holidays – closed

## **Telephone Number**

01902 695377

## **Address**

The Department of Clinical Illustration Building C29 The Royal Wolverhampton NHS Trust New Cross Hospital Wolverhampton WV10 0QP

## **Email**

rwh-tr.medicalillustration@nhs.net

You have been asked to come and have clinical photographs taken of you. They will form part of your medical records and help your doctor or nurse monitor your condition and help with planning your treatment. This leaflet will explain:

- What is Clinical Illustration.
- Who will be taking photographs of you.
- What to expect when you visit the Clinical Illustration Department.
- Our chaperone and consent policies.

## What is Clinical Illustration?

Clinical Illustration is the recording of clinical conditions for use in your patient record and can include photography, video or audio recordings.

They are used by Health Care Professionals to help monitor clinical conditions and are often used in the treatment planning process along with other tests such as X-rays, scans and blood tests.

The Royal Wolverhampton NHS Trust is a teaching Trust and with your permission, clinical photographs can also be used for teaching doctors, nurses and other medical professionals or published in a medical journal.

# Who will take my photograph?

A Clinical Photographer will take your photograph. Clinical Photographers are specially trained to work with patients and clinicians to record images of conditions that may help your treatment.

They are all registered Health Care Professionals with the Academy for Health Care Scientists (AHCS) and are governed by the code of professional conduct of their professional body – the Institute of Medical Illustrators (IMI). To view a copy of this please ask a member of the team, or for more information visit the:

AHCS web site: www.ahcs.ac.uk IMI web site: www.imi.org.uk

# What to expect when you visit the Clinical Illustration Department

A member of the Clinical Illustration team will greet you on arrival and your details will be confirmed.

Afterwards you will be asked to enter the studio. This is a special area designed to control lighting, so that any photographs show the condition clearly for your Doctor to refer to. This may involve the removal of jewellery, make-up and / or clothing. The photographer will explain why this needs to be done.

Please tell the photographer if you suffer from any photosensitive conditions, as flash photography will be used.

If we are taking photographs inside your mouth we may need to use retractors or mirrors, these are similar to the ones the Dentist or Doctor has used.

# Chaperoning

You can bring a friend or relative into the studio with you.

When photographing areas of a sensitive nature, we will try to provide you with a choice of male or female photographer to take your photographs. However sometimes this may not be possible and if this is the case a chaperone will be present.

A chaperone will be another member of staff of the same sex as you and they will be there to reassure you and assist the photographer.

Alternatively, if your condition is not likely to change and you would rather wait to be photographed by a photographer of the same sex, you may book another appointment.

### Consent

Your Doctor or Nurse will have explained to you the reason for needing your photographs and asked you to consent for them to be taken. The Photographer will check that you understand the level of consent that has been requested and ask you to sign a form to confirm this.

There are 3 levels of consent:

### Type A: Publication

For images that will be published in a medical journal or website that may be seen by members of the public as well as medical professionals.

## Type B: Restricted Educational Use

For images to be used for medical teaching and research.

### Type C: Patient Record

For images to form part of your medical records. Clinical photographs play a key role in the education of medical staff at all levels and thus benefit future patients.

The standard consent requested by this hospital is "Type B" although your choice of consent level will not in any way affect your treatment within this Trust.